

# WE'RE HIRING!



## Want to share your knowledge with others? Would you like to earn extra income? BPPC's Workforce Development and Continuing Education Department wants you!

Teaching for Continuing Education can be rewarding in so many ways. Because of the nature of non-credit courses, qualifications for instructors are more flexible than qualifications for credit courses. Many times, you just need to demonstrate expertise in the particular subject area. We provide both individual continuing education offerings and custom-fit, company-specific training to address the current training needs of employers.

We are looking for individuals to teach on campus (when state guidelines allow), online, on work sites, and at community-based training sites. If you have or someone you know has expertise and/or experience in the following areas, we'd love to talk to you!

### Business Management/Leadership

Customer Service  
HR Professional Exam Prep  
Leadership Training for Mid-Level Managers  
Management/Operations  
Microsoft Access  
Microsoft Excel  
Microsoft PowerPoint  
Microsoft Word  
Project Management  
QuickBooks/Bookkeeping  
Sales Strategies  
Supervision  
Time Management

### Child Development

Child Development Associate

### Design

Adobe Certified Associate Illustrator  
Adobe Certified Associate Photoshop  
Digital/Social Media Marketing  
Graphic Design

### Hospitality/Tourism

Hospitality & Restaurant Management  
Hospitality & Restaurant Operations  
Lodging and Hotel Management

### Information Technology (IT)

Certified Ethical Hacker  
CompTIA certifications  
Digital Literacy  
Google IT  
Introduction to IT  
IT Fundamentals  
A  
Cloud+  
Network+  
Security+

### Medical

Certified Electronic Health Records Specialist  
Certified Inpatient Coder  
Certified Outpatient Coder  
Certified Nurse Assistant  
Certified Medical Administrative Assistant  
Certified Medication Manager  
Certified Risk Adjustment Coder  
Home Health Aide  
Medical Assistant (CCMA)  
Medication Management Technician  
Mental Health Technician  
Patient Care Technician  
Registered Behavioral Tech

### Technical

Certified Black Belt  
Certified Green Belt  
Certified Yellow Belt  
Mechanical/Electrical Troubleshooting  
Journeyman Electrician  
IADC SafeLand and Rig Pass Certifications  
Water Treatment Certifications  
Industrial Readiness Training  
NCCER Core  
NCCER Carpentry



bossier parish  
community college

WORKFORCE DEVELOPMENT & CONTINUING EDUCATION

Find out how you can join our team at BPPC  
as a workforce and continuing education instructor!  
Call us at (318) 678-6221, or email [continuinged@bpcc.edu](mailto:continuinged@bpcc.edu).