MOVEABLE PROPERTY TRANSFER REQUEST

FROM: _____ DATE: _____

IT IS REQUESTED THAT THE FOLLOWING ITEMS BE MOVED:

DESCRIPTION	STATE TAG NO.	SERIAL NUMBER

From: _____
Room No.

_____
Section

_____
Employee

_____
Date

To: _____
Room No.

_____
Section

_____
Employee

REVIEWED AND RECORDED FOR PROPERTY INVENTORY

_____
Signature

_____
Date