

Course Duration

Instructors set the length of the course from the Course Duration page. BPCCC's Department of Educational Technology strongly recommends that the course durations remain set to **Continuous**.

A screenshot of the 'Set Course Duration' form. The title is '1 Set Course Duration'. There are three radio button options: 'Continuous' (selected), 'Select Dates', and 'Days from the date of enrollment: 0'. Under 'Select Dates', there are two checkboxes: 'Start Date' and 'End Date', both of which are unchecked. Below 'Start Date' are dropdown menus for 'Sep', '26', and '2008', followed by a calendar icon. Below 'End Date' are dropdown menus for 'Sep', '27', and '2008', followed by a calendar icon.

However this option is available to you. The following will help you to set a course duration.

Follow the steps below to open the Course Duration page.

1. Click Select Dates.
2. Check the Start Date option and set the date.
3. Check the End Date option and set the end date. It is recommended that you leave the course open a few days after the course has ended so that the students can review their grades.

A screenshot of the 'Set Course Duration' form. The title is '1 Set Course Duration'. There are three radio button options: 'Continuous', 'Select Dates' (selected, with a red arrow pointing to it), and 'Days from the date of enrollment: 0'. Under 'Select Dates', there are two checkboxes: 'Start Date' and 'End Date', both of which are checked. Below 'Start Date' are dropdown menus for 'Aug', '21', and '2008', followed by a calendar icon. Below 'End Date' are dropdown menus for 'Dec', '17', and '2008', followed by a calendar icon.

Option Descriptions:

Continuous: Select this option to make the course always available.

Select Dates: Select this option to set the course availability for specific dates. The course may also begin on a specific date and not have a specific end date. After the end date, the course is no longer available for Students but is otherwise unchanged.

Days (from the date of enrollment): Select this option to place a time limit on a self-paced course. The course will be available for that number of days from the time a Student enrolls. BPCCC currently does not offer this type of course.