



<div style="display: flex; justify-content: space-between; align-items: center;">  <div style="text-align: center;"> BPCC 1st Core Team Work Plan </div>  </div>					
Improving Success Outcomes for First-Year Students					
BPCC 1st Student Success Course					
	Year One	Year Two	Year Three		Lead Staff
Develop Student Success Course including time period, registration procedures, course activities, and text(s).	✓				Vice Chancellor for Student Services (VCSS), Director of Student Activities
Select & train faculty and staff members who will teach Student Success Course.	✓	✓	✓		VCSS, Director of Student Activities
Pilot Implementation of Course with Intervention Group of First Year Students.	✓				VCSS, Director of Student Activities
Implementation of student success course based on pilot testing.		✓	✓		VCSS, Director of Student Activities
Assessment - Tracking of cohort	✓	✓	✓		IR Office and Project Director
Summative and Formative Evaluations	✓	✓	✓		IR Office and Project Director
Academic Advising for First-Time Students					
	Year One	Year Two	Year Three		Lead Staff
Develop an Academic Advising model to fit first-time freshman students at Bossier Parish Community College.	✓				Director of Academic Advising Center
Implement an Academic Advising model to fit first-time freshman students at Bossier Parish Community College.	✓	✓	✓		Director of Academic Advising Center
Develop advising technology: e-mail, student information systems and	✓				Director of

degree audits. Conduct student conferences, maintain student course load and files and make referrals, and exchange with colleagues.					Academic Advising Center
Implement advising technology, such as e-mail, student information systems and degree audits as indicated by student interviews, focus group research, and survey research.		✓	✓		Director of Academic Advising Center
Develop mandatory workshop modules for new and currently employed faculty/staff on advising techniques.	✓				Director of Academic Advising
Implement mandatory workshop modules for new and currently employed faculty/staff on advising techniques.	✓	✓			Director of Academic Advising
Explore the different kinds of testing models that are available. Assist students in discovering their academic interests through career testing.	✓	✓	✓		Director of Academic Advising Center
Hire and train staff to assist in Academic Advising Center.	✓	✓	✓		Director of Academic Advising Center
Summative and Formative Evaluations	✓	✓	✓		IR Office and Project Director
Intervention Strategies for Developmental Math Students					
	Year One	Year Two	Year Three		Lead Staff
Create and fill a math coordinator position. The math coordinator will coordinate use of support services within the Division of Mathematics and Technical Education including: recruiting students to use math tutorial programs and supplemental instruction, promoting SmartThinking and math computer software, helping train math tutors, and acting as the liaison between math faculty and tutors in The Learning Center.	✓				Division Chair of Math and Technical Education; Director of Center for Learning Assistance
Develop and launch integrated marketing plan for The Learning Center and Smarthinking.	✓				Center for Learning Assistance Director and Core Team
Develop and implement a continuous Math tutor “content” training program with Math faculty and non-Math faculty.	✓				Learning Program Coordinator, Division Chair for

					Mathematics, Math Coordinator
Increase number of Math tutors in The Learning Center per hour.		✓			Director, Center for Learning Assistance
Conduct student survey about need for extending hours.	✓				Institutional Research and Learning Center Staff
Adjust Learning Center hours based on survey results.		✓			BPCC Vice Chancellor for Academic Affairs
Develop and deliver targeted workshops and study modules for students.		✓			Executive Dean of Instruction, Learning Center Program Coordinator, Volunteer Faculty
Increase electronic learning support services offered to students (online, telephone, other).			✓		TLC Staff
Summative and Formative Evaluations	✓	✓	✓		IRA Office and Project Director