

ADJUNCT SVCS	BOSSIER PARISH COMMUNITY COLLEGE			Dec-02	
ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT					
NAME OF EMPLOYEE					
PAY PERIOD					
FROM: TO:					
TIME WORKED (HOURS)					
MONTH:	Cours	Total Hours	Time In	Time Out	Description of Duties
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31 (if applicable)					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
TOTAL					
I CERTIFY THAT I HAVE WORKED ON THE DATES SPECIFIED					
CERTIFIED CORRECT - EMPLOY EMPLOYEE:					
SUPERVISOR:					

ADJUNCT SVCS	BOSSIER PARISH COMMUNITY COLLEGE			Dec-02	
ATTENDANCE RECORD FOR PTR ACADEMIC CONTRACT					
NAME OF EMPLOYEE					
PAY PERIOD					
FROM: TO:					
Class:					
TIME WORKED (HOURS)					
MONTH:	Cours	Total Hours	Time In	Time Out	Description of Duties
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31 (if applicable)					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
TOTAL					
I CERTIFY THAT I HAVE WORKED ON THE DATES SPECIFIED					
CERTIFIED CORRECT - EMPLOY EMPLOYEE:					
SUPERVISOR:					

FACULTY	BOSSIER PARISH COMMUNITY COLLEGE	Dec-02
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EXTRA SERVICE		
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ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT
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NAME OF EMPLOYEE		
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PAY PERIOD		
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FROM:	TO:	
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TIME WORKED (HOURS)

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MONTH:	Total Hours	Time In	Time Out	Description of Duties
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31 (if applicable)				
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14				
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TOTAL				
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I CERTIFY THAT I HAVE WORKED ON THE DATE SPECIFIED				
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CERTIFIED CORRECT EMPLOYEE:				
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				SUPERVISOR:
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PART TIME (P.T.R)		BOSSIER PARISH COMMUNITY COLLEGE		Dec-02
ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT				
NAME OF EMPLOYEE				
PAY PERIOD				
FROM: TO:				
TIME WORKED (HOURS)				
MONTH:	Total Hours	Time In	Time Out	Description of Duties
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
TOTAL				
I CERTIFY THAT I HAVE WORKED ON THE DATE SPECIFIED				
CERTIFIED CORRECT - E EMPLOYEE:				
SUPERVISOR:				

FULL TIME STAFF		BOSSIER PARISH COMMUNITY COLLEGE		Dec-02
EXTRA SERVICE (P.T.R.)				
ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT				
NAME OF EMPLOYEE				
PAY PERIOD				
FROM: TO:				
TIME WORKED (HOURS)				
MONTH:	Total Hours	Time In	Time Out	Description of Duties
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
TOTAL				
I CERTIFY THAT I HAVE WORKED ON THE DATE SPECIFIED				
CERTIFIED CORRECT - BY EMPLOYEE:				
SUPERVISOR:				

FULL TIME STAFF	BOSSIER PARISH COMMUNITY COLLEGE			Dec-02
EXTRA SERVICE				
ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT				
NAME OF EMPLOYEE				
PAY PERIOD				
FROM:	TO:			
TIME WORKED (HOURS)				
MONTH:	Total Hours	Time In	Time Out	Description of Duties
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
TOTAL				
I CERTIFY THAT I HAVE WORKED ON THE DATE SPECIFIED				
CERTIFIED CORRECT - BY EMPLOYEE:				
		SUPERVISOR:		