

James Donaldson
10 Emerson Drive
New Town, LA 71111

February 25, 2003

Accounting Software International
Ms. Kathy Smith
Personnel Director
5678 East Doral Street, Suite #1200
New Town, LA 71111

Dear Ms. Smith

In response to your advertisement in the *New Town Examiner*, I am enclosing my resume for your consideration.

I was particularly attracted to your position because of my interest in accounting software and the opportunity to use my computer skills in a more specialized career.

As you will notice on my resume, I have experience and skills that are relevant to this position. My particular expertise is in implementation and training conversions to new computer software systems and programs. I strongly feel that my talents could be valuable to Accounting Software International in achieving its' corporate goals.

I believe I would be a good candidate for your position as a service representative. I will call you next week.

Sincerely,

James Donaldson