

BOSSIER PARISH COMMUNITY COLLEGE

Policy & Procedures

Title: Testing Policy for Students Enrolled In Electronic Learning Courses

Effective Date: spring 2005

**Cancellation:
Division: Academic/Educational Technology**

Policy Statement

The following policy is in reference to students enrolled in electronic learning courses at Bossier Parish Community College.

Faculty teaching electronic learning courses at Bossier Parish Community College will be responsible for developing, implementing, and monitoring testing procedures and implementation strategies for their respective electronic learning course(s). All testing policies and procedures for their electronic learning courses will be included in the instructor's SIS. Students enrolled in electronic learning courses may have the option of obtaining a proctor to facilitate and administer their tests locally if applicable. It will be the instructor's responsibility to insure the academic integrity of all proctored exams.

Approved:

Vice Chancellor for Academic Affairs

Chancellor

Policy Reference:

Review Process: Division Chairs

Distribution Process: All faculty

revised: 10-11-04