Program Student Disclosure of Clinical Requirements

Program students in the following programs MUST provide the requested documentation in order to be placed in a clinical, externship, or fieldwork site:

- Biotechnology
- ECG/Telemetry Technician
- EMT Basic/Paramedic
- Medical Assistant
- Medical Office Specialist
- Pharmacy Technician
- Phlebotomy
- Physical Therapist Assistant
- Respiratory Therapy
- Surgical Technology
- Occupational Therapy Assistant

Program students in the above named programs are responsible for obtaining the following immunizations:

- Hepatitis B vaccination series
- Hepatitis B titer*
- Varicella titer*
- Rubella & Rubeola titer*
- Negative TB skin test or negative chest x-ray report (current for the year)
- 2 MMR (2 MMR if born after 1957, only 1 MMR if born before 1957)
- Tetanus (within 10 years)

*A negative titer may require additional vaccinations and titers to be performed.

Program students in the above named programs are also responsible for providing the following documentation:

- General physical examination – program specific forms to be completed to comply with requirement
- Health insurance verification** (must be maintained during enrollment in clinical program)
- HIPAA certification (current for the year) – may not be required for Biotechnology program
- OSHA certification (current for the year) – may not be required for Biotechnology program
- American Heart Association Healthcare Provider Basic Life Support certification (current for the year) – may not be required for Biotechnology program
- ACLS certification (only for Advanced Respiratory Therapy students)
- Copy of Driver’s License or State Issued Identification Card
- Paramedic applicants MUST be of EMT Basic National Registry status and possess Louisiana State certification by the first day of class

The following consent forms and documents will be provided by BPCC and must be completed during program orientation:

- Background Checks (To include a minimum of the following: Criminal history, Social Security number trace, residency history, Office of Inspector General Sanction Report,
Medicare/Medicaid excluded lists, and General Services Administration, and State and National Sexual Predator Registry

- Drug / Alcohol screen (Random testing may be performed at any time)
- Image release
- Student information release
- Memo of Understanding
- Clinical Student Handbook Acknowledgement
- Essential Requirements (Technical Requirements)
- BPCC Under No Obligation
- Consent for Information Release in Preparation for Clinical Assignment
- Acknowledgment of BPCC Clinical Handbook

Certain behaviors, including but not limited to the following, may result in immediate dismissal from the program:

- Violation of patients right/confidentiality
- Falsifying data and/or records
- Illegal behavior or act
- Possession or use of intoxicants or narcotics
- Failure to follow the instructions of employees of the facility
- Any conduct that results in dismissal from a clinical site or programmatic course
- Failure to submit to a drug test or a positive drug test result
- Failure to submit to a criminal background check
- Jeopardizing patient safety
- Failure to maintain personal health insurance
- Failure to consent to a background check, drug/alcohol screen, or Release of Information for Preparation of Clinical Rotations

Additional documentation or procedures may be required at any time. Changes to documentation requirements would be in response to mandates administered by accrediting agencies, clinical affiliates, or administration. If you have any questions, please contact the Program Coordinator, Sandra Partain, at 318-678-6231 (Building B, Room 149).