Academic Standing Appeal Form

A student who believes that his/her academic standing (suspension) does not reflect the quality or quantity of effort put forth, or which is the result of extenuating circumstances, may appeal his/her standing to the Academic Standing Appeals Committee. The student must write a letter to this committee giving the reasons why the academic standing should be reevaluated. The committee will hold a meeting at which the student’s written appeal will be presented. The student will be notified of the committee’s decision. A student who is placed on academic suspension for two or more times is suspended for two regular semesters. A student cannot appeal the suspension of two or more suspensions.

Date: ____________________         Semester: ____________________
SID: ______________________         Phone: _____________________
Name: _________________________________________________________
Email Address: __________________________________________________

Documents Submitted:
☐ Appeal Letter
   • Explain the mitigating circumstances inhibiting your academic progress.
   • Explain the steps you have taken or changes that have occurred that will improve your chances of academic success.

☐ Documentation of mitigating circumstances

• I understand that results of my appeal will be emailed to my student email account and the email that I have listed above.
• I understand that this appeal will be reviewed by the Academic Standing Appeals Committee appointed by Bossier Parish Community College.

_______________________________________       _______________________
Student Signature                           Date Signed

For Admissions Office Use Only

Approved: ____________________________      Email Date: ______________

Denied: ________________________________       Email Time: ______________

Email By: ______________________________

Revised 5/23/2017