



# HIGH SCHOOL DUAL ENROLLMENT REGISTRATION FORM

APPROVED: _____
SOAHOLD: _____
SOATEST: _____
SAADCRV: _____
SFAREGS: _____
SGASADD: _____

**BPCC Student ID:** \_\_\_\_\_

**STUDENT INFORMATION**

<b>Last Name</b>		<b>First Name, Middle Initial</b>	
<b>High School</b>	<b>Date of Birth</b>	<b>Graduation Year</b>	
<b>Enrollment Term(s)</b>	<b>Fall 20_____ Winter 20_____ Spring 20_____ Summer 20_____</b>		

**DUAL ENROLLMENT STUDENT CRITERIA**

<p><b>College Level Courses</b> (Found on <a href="#">Louisiana Board of Regents Articulations Matrix</a>)</p>	<p><b>Career and Technical Courses</b> (Not found on the <a href="#">Louisiana Board of Regents Articulations Matrix</a>)</p>
<p><b>New Student:</b></p> <ul style="list-style-type: none"> <li>High School GPA 2.5 <b>AND</b></li> <li>Subject-specific minimum scores <b>OR</b> Counselor Recommendation (See Below)</li> </ul> <p><b>Returning Students:</b></p> <ul style="list-style-type: none"> <li>College GPA 2.5</li> </ul>	<p><b>New Student:</b></p> <ul style="list-style-type: none"> <li>High School GPA 2.5 <b>OR</b></li> <li>Subject-specific minimum scores <b>OR</b> Counselor Recommendation (See Below)</li> </ul> <p><b>Returning Students:</b></p> <ul style="list-style-type: none"> <li>College GPA 2.0</li> </ul>

**Counselor Recommendation:**

The above student does not meet the traditional dual enrollment eligibility requirements to take a dual enrollment course, however, pursuant to the Board of Regents Dual Enrollment Policy, he/she has either met the additional criteria of being historically successful in the corresponding subject area or has historically been successful in his/her academic career and/or has the overall required GPA. Therefore, I recommend he/she be allowed admission into the BPCC Dual Enrollment program.

High School/Homeschool Designee	Date	Parent's Initials	Student's Initials

**COURSE DETAILS**

CRN	Course Number and Title	Term	Session	Location	Funding Source



# HIGH SCHOOL DUAL ENROLLMENT REGISTRATION FORM

Name: \_\_\_\_\_ High School: \_\_\_\_\_

Print Full *Legal* Name

## DUAL ENROLLMENT PARTICIPATION ACKNOWLEDGMENTS

### Enrollment Information

- I certify that all information provided to BPCC (Bossier Parish Community College) is correct and will comply with all BPCC admissions requirements.
- In accordance with the Family Education Rights and Privacy Act (FERPA), I consent to the release and exchange of my high school and college academic, financial, & disciplinary information amongst my high school, BPCC, LaDOE, LOFSA, parent/guardian, and to the Louisiana Board of Regents and the Office of Student Financial Aid, if necessary.
- I further acknowledge as a BPCC student, I will adhere to the policies and procedures of the Student Handbook, including the Student Code of Conduct.

### Financial Obligations

- I understand, as BPCC student, I am responsible for honoring BPCC deadline and paying all tuition, fee, and associated charges.
- I agree that payment arrangements through a third party (TTES, District/SCA, etc.) must be agreed upon and verified prior to enrollment. I further acknowledge I may be responsible for any remaining balance that may occur.
- I also understand that Bossier Parish Community College expects students to meet their financial obligations in a timely manner and to understand that failure to do so will result in further action to collect the balance due. This may include the transfer of the balance due to the State of Louisiana Office of the Attorney General for collection. An individual with a transferred account is responsible for all collection charges including attorney and court costs.

### Registration and Procedures

- I acknowledge and understand that these in course(s) I am enrolling in will be taught at college-level standards. I understand it is **my responsibility to understand BPCC's policies and procedures related to managing the registration and student account, including BPCC's Add/Drop, Withdrawal, and Refund policies.**
- I further acknowledge if I withdraw from a course after the add/drop date registration period, it will remain on my college record, I may receive no college or high school credit for the course, and it may affect my future financial aid.
- I understand that the final grades I receive in college courses will remain on my permanent college transcript and I have 45 days (about 1 and a half months) from the last day of class to contest a final grade and file an academic appeal.
- I understand that, if necessary, I must file separately with BPCC's Office of Disabilities for special accommodations, which is a separate and distinct process from that which is performed at the high school.

I have read and understand the policies of the Bossier Parish Community College Dual Enrollment program.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### High School/Homeschool Designee:

I certify that the student has completed the application and has permission to participate in the BPCC Dual Enrollment Program. The information provided for this student by the high school is correct, and I verify that the applicant is eligible to participate in the BPCC Dual Enrollment Program.

High School/Homeschool Designee: \_\_\_\_\_ Date: \_\_\_\_\_