



For BPCC use only
LOLA# _____
_____ SAADCRV _____ SOATEST _____ SGASADD _____ SOAHOLD _____ GOATPAC

BPCC Approval:

High School Dual Enrollment – Signature Sheet

Please print and use your full LEGAL name:

Last Name: _____ First Name: _____ Middle _____

High School: _____ Date of Birth: _____ Grade Level: **9, 10, 11, or 12**
Please circle one

Area of Study/Interest: _____

Step 1. Apply Online *New and returning dual enrollment students*

1. Please access your Social Security Number before beginning the online application.
2. <https://www.bpcc.edu/index.php/dualenrollment-applyonline/>
3. Select: Apply Now
4. Select: Apply Online (New User)
5. Click "Don't Have An Account Yet? Sign up!" (New students)
Click "I Already Have An Account!" (Returning students)
6. Select Term: **Fall 2020**
7. Select: Apply Now!
8. Are you enrolled in high school: **Yes**
9. Will you still be in high school when starting classes: **Yes**
10. Major or Campus: **Campus**
11. Which campus are you interested in attending: **Main Campus**
12. Select a Major: **4025 *Major Description Not Found***
13. Complete all required information
14. Certification statement – Select Check box

Step 2. Read and Sign

- I certify that all information I have provided in this application is correct and that I will comply with all BPCC Dual Enrollment requirements. I understand that I am enrolling as a Visiting/Guest Student at BPCC. Upon graduation from high school, if I desire to enroll at BPCC, I will apply for admission as a regular student and meet BPCC's admission requirements.
- I understand that, if necessary, I must file separately with BPCC's Office of Disabilities for special accommodations, which is a separate and distinct process from that which is performed at the high school.
- I understand that the college courses and high school and college grades earned in those courses in which I enroll through the BPCC Dual Enrollment program will be on my permanent high school and college academic records.
- I understand that the grades I earn on college courses in which I enroll through the BPCC Dual Enrollment program will be used by other programs, including ALL FINANCIAL AID PROGRAMS, to determine my continuing eligibility for those programs.
- I do hereby authorize the Board of Regents and the Office of Student Financial Aid access to my high school and college academic records.
- I acknowledge that I am enrolling in the course listed above and also understand that it is **my responsibility to OFFICIALLY WITHDRAW or DROP a class that I decide not to complete by BPCC's published deadline.** If I withdraw I may not be eligible for Dual Enrollment participation next semester. In addition, I understand that withdrawing or not completing my courses(s), may affect any future financial aid (Pell Grants, TOPS, TOPS Tech, etc.) that I am eligible to receive after graduation from high school.
- I agree to the exchange of academic, financial, and disciplinary information among the student's high school, BPCC, LaDOE, LOFSA and parent/legal guardian.
- By signing this form, I hereby acknowledge that I understand that Bossier Parish Community College students become obligated to pay all tuition, fee, and associated charges at the time of registration.
- Bossier Parish Community College expects students to meet their financial obligations in a timely manner and to understand that failure to do so will result in further action to collect the balance due. This may include the transfer of the balance due to the State of Louisiana Office of the Attorney General for collection. An individual with a transferred account is responsible for all collection charges including, but not limited to, attorney and court costs.
- I further acknowledge that it is a student's responsibility to understand all College policies and procedures related to managing their registration and student account. Those include the College's Add/Drop, Withdrawal, and Refund Policies.

Student Signature	Date	Parent Signature	Date
Principal/Designee Signature	Date		

Step 3. Return this form to your high school Dual Enrollment Official

Step 4. To be Completed by High School Official

High School Site Code: _____

High school official must indicate the college course in which the student has permission to enroll and the respective high school course in which the student will receive high school credit. Signing further certifies that the student is in good standing as defined by the high school and has completed a Five-Year Education Plan. **All tuition and fees for the courses enrolled will be billed according to the Memorandum of Understanding between Bossier Parish Community College and the Parish School Board Office or school. If no MOU exists, the student is responsible for payment.**

College Course Number	College Course Title	College Credits	High School (LDE) Course Number	High School Course Title	High School Units	Course Cost

Submit the following documents with signature sheet:

New Student

- High School Transcript
- Selective Service Verification
(Only if student is male & 18)
- Immunization Waiver
- ACT, SAT, PLAN, or PSAT Scores
- Homeschool only: Approved Louisiana Department of Education Home Study Program Application (must be submitted each Fall)

Returning Student

- High School Transcript
- Selective Service Verification
(Only if student is male & 18)