

84.033 FEDERAL WORK-STUDY PROGRAM

FEDERAL AGENCY

FEDERAL STUDENDE AID (FSA), DEPARTMENT OF EDUCATION

AUTHORIZATION

Higher Education Act of 1965, as amended, Title IV, Part C; 42 U.S.C. 2751-2756a.

OBJECTIVES

To provide part-time employment to eligible postsecondary students to help meet educational expenses and encourage students receiving program assistance to participate in community service activities.

TYPES OF ASSISTANCE

Direct Payments for Specified Use.

USES AND USE RESTRICTIONS

The Federal share of compensation paid to students does not exceed 75 percent for work on campus, or work in a public agency or private nonprofit organization, unless waived by the Secretary. The Federal share of compensation paid to students does not exceed 50 percent for jobs with a private-for-profit organization. No more than 25 percent of an institution's work-study allocation may be used for private-for-profit organizations. If it provides FWS employment to its students in that year, an institution is entitled to an administrative cost allowance for an award year of 5 percent of the first \$2,750,000 of its

program expenditures, plus up to 4 percent for expenditures greater than \$2,750,000 but less than \$5,500,000 plus up to 3 percent of expenditures in excess of \$5,500,000. Effective with the 1994-95 award year, an institution is required to use at least 5 percent of its total FWS allocation to pay the Federal share of wages to students employed in community service jobs unless it receives a waiver.

ELIGIBILITY REQUIREMENTS

Applicant Eligibility

Higher education institutions (public, private nonprofit, postsecondary vocational, and proprietary) meeting eligibility requirements may apply.

Beneficiary Eligibility

Undergraduate, graduate, or professional students enrolled or accepted for enrollment as regular students; are maintaining satisfactory academic progress in accordance with the standards and practices of the institution, have financial need, do not owe a refund on a Title IV grant, are not in default on a Title IV loan, file a statement of educational purpose, file a statement of registration compliance (Selective Service) and meet citizen/resident requirements may benefit.

Credentials/Documentation

Institutions must document their eligibility and students must demonstrate financial need. This program is excluded from coverage under OMB Circular No. A-87.

APPLICATION AND AWARD PROCESS

Preapplication Coordination

Representatives of the appropriate ED Regional Office are available for consultation. See listing of ED Regional Offices in Appendix IV of the Catalog. Students should contact the institution(s) they attend or plan to attend. This program is excluded from coverage under E.O. 12372. This program is excluded from coverage under OMB Circular No. A-102.

Application Procedure

Participating institutions submit a Fiscal Operations Report/Application to Participate in Federal Student Financial Aid programs (ED Form 646-1) which is mailed to institutions of postsecondary education each summer by the Office of Student Financial Assistance. New institutions submit only the application form. This program is subject to the provisions of OMB Circular No. A- 110.

Award Procedure

The Office of Student Financial Assistance determines final awards and notifies participating institutions.

Deadlines

Specified on the application (usually October 1).

Range of Approval/Disapproval Time

Notices of tentative awards sent by February 1 and final award notifications sent by April 1.

Appeals

None.

Renewals

Annual.

ASSISTANCE CONSIDERATIONS

Formula and Matching Requirements

Under the funding formula, funds are distributed to institutions, first, on the basis of the institution's base guarantee plus the pro rata share received during the 1999-2000 award year under the FWS Program and, then, on the basis of the aggregate need of the eligible students in attendance. Employers of FWS recipients must contribute 25 percent of the funding, (except in the case of private, for-profit organizations, which must match 50 percent) and in the case of established criteria for which the matching requirement is waived.

Length and Time Phasing of Assistance

Funds are awarded for use by participating institutions for one award year at a time following the year of application.

POST ASSISTANCE REQUIREMENTS

Reports

A single combined Fiscal Operations Report/Application form for Federal Perkins Loans, FSEOG, and FWS (DE 646-1) is submitted by each institution at the close of each award year (June 30).

Audits

Institutions must have a nonfederal audit done on at least an annual basis at its own expense. Audits may also be performed at Government expense by the Department of Education's Office of the Inspector General as often as its time schedule will allow or when deemed necessary by the Secretary.

Records

All records pertaining to activities of a given fiscal year must be retained for a period of three years following the institution's submission of its Fiscal Operations Report for an award year or until final resolution of an applicable audit, whichever is later.

FINANCIAL INFORMATION

Account Identification

91-0200-2-1-502.

Obligations

(Federal share) FY 04 \$998,502,000; FY 05 est \$990,257,000; and FY 06 est \$990,257,000.

Range and Average of Financial Assistance

The average award in fiscal year 2004 was \$1,446.

PROGRAM ACCOMPLISHMENTS

In fiscal year 2004, institutions awarded \$1,194,390 to about 825,996 recipients.

REGULATIONS, GUIDELINES, AND LITERATURE

34 CFR 675. Notification to Members of Congress, list of grantees, published annually or as required, no charge; Student Guide, no charge; Student Financial Aid Handbook, no charge; Federal Needs Analysis Methodology, no charge; Verification Handbook, no charge; Training Materials, no charge.

INFORMATION CONTACTS

Regional or Local Office

Students should contact the educational institution(s) they attend or plan to attend. Public and private nonprofit organizations should contact grantee educational institutions in their own State or multi-State areas. Educational institutions should contact the Regional Administrator for Student Financial Assistance in the appropriate ED Regional Office (see Appendix IV of the Catalog).

Headquarters Office

Federal Student Aid (FSA), Department of Education, 400 Maryland Avenue, SW.,
Washington, DC 20202-5446. Contact: Federal Student Aid Information Center
Telephone Call 1-800-4FED-AID (800-433-3243).

Web Site Address

<http://ifap@ed.gov>

RELATED PROGRAMS

64.117, Survivors and Dependents Educational Assistance; 84.007, Federal Supplemental Educational Opportunity Grants; 84.031, Higher Education_Institutional Aid; 84.032, Federal Family Education Loans; 84.038, Federal Perkins Loan Program_Federal Capital Contributions; 84.042, TRIO_Student Support Services; 84.044, TRIO_Talent Search; 84.047, TRIO_Upward Bound; 84.063, Federal Pell Grant Program; 84.066, TRIO_Educational Opportunity Centers; 84.069, Leveraging Educational Assistance Partnership.

EXAMPLES OF FUNDED PROJECTS

Not applicable.

CRITERIA FOR SELECTING PROPOSALS

Not applicable.