

ACADEMIC (POSITIVE TIME REPORTING) - ADJUNCT

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|--|----------------|------------|---|-----------------------|--|
| 8/1/2000 | | | BOSSIER PARISH COMMUNITY COLLEGE | | |
| ATTENDANCE RECORD FOR EXTRA SERVICE ACADEMIC CONTRACT | | | | | |
| NAME OF EMPLOYEE | | DEPARTMENT | | | |
| PAYPERIOD | | | | | |
| FROM: | | TO: | | | |
| TIME WORKED (HOURS) | | | | | |
| | | | | | |
| | | | | | |
| | Course-Section | Time In | Time Out | Description of Duties | |
| SUNDAY | | | | | |
| MONDAY | | | | | |
| TUESDAY | | | | | |
| WEDNESDAY | | | | | |
| THURSDAY | | | | | |
| FRIDAY | | | | | |
| SATURDAY | | | | | |
| SUNDAY | | | | | |
| MONDAY | | | | | |
| TUESDAY | | | | | |
| WEDNESDAY | | | | | |
| THURSDAY | | | | | |
| FRIDAY | | | | | |
| SATURDAY | | | | | |
| TOTAL | | | | | |
| | | | | | |
| | | | | | |
| I CERTIFY THAT I HAVE WORKED ON THE DATES SPECIFIED | | | | | |
| | | | CERTIFIED CORRECT: | | |
| | | | EMPLOYEE: | | |
| | | | SUPERVISOR | | |

**ADJUNCT
NON ACADEMIC**

BOSSIER PARISH COMMUNITY COLLEGE

ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT

| | | | | | | | |
|------------------|--|--|--|--|--|--|--|
| NAME OF EMPLOYEE | | | | | | | |
| | | | | | | | |

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|-------------|-------------------|--|--|--|--|--|--|
| PAY PERIOD: | REGULAR WORK WEEK | | | | | | |
| | | | | | | | |

| | | | | | | | |
|-----------------------------|--|--|--|--|--|--|--|
| TIME WORKED (HOURS) | | | | | | | |
| | | | | | | | |

| DAYS OF THE WEEK | Total Hours | Time In | Time Out | Description of Duties |
|------------------|-------------|---------|----------|-----------------------|
| SUNDAY | | | | |
| MONDAY | | | | |
| TUESDAY | | | | |
| WEDNESDAY | | | | |
| THURSDAY | | | | |
| FRIDAY | | | | |
| SATURDAY | | | | |
| SUNDAY | | | | |
| MONDAY | | | | |
| TUESDAY | | | | |
| WEDNESDAY | | | | |
| THURSDAY | | | | |
| FRIDAY | | | | |
| SATURDAY | | | | |
| TOTAL | | | | |

| | | | |
|--|--|--|--------------------|
| | | | CERTIFIED CORRECT: |
| | | | EMPLOYEE: |
| | | | SUPERVISOR: |

I certify that I have worked on the dates specified.

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
| | | | | | | | |

ADJUNCT

BOSSIER PARISH COMMUNITY COLLEGE

(POSITIVE TIME REPORTING)

ATTENDANCE RECORD FOR NON-ACADEMIC CONTRACT

| | | | | | | | |
|------------------|-------------------|--|--|--|--|--|--|
| NAME OF EMPLOYEE | | | | | | | |
| PAY PERIOD: | REGULAR WORK WEEK | | | | | | |

TIME WORKED (HOURS)

| DAYS OF THE WEEK | Total Hours | Time In | Time Out | Description of Duties |
|------------------|-------------|---------|----------|-----------------------|
| SUNDAY | | | | |
| MONDAY | | | | |
| TUESDAY | | | | |
| WEDNESDAY | | | | |
| THURSDAY | | | | |
| FRIDAY | | | | |
| SATURDAY | | | | |
| SUNDAY | | | | |
| MONDAY | | | | |
| TUESDAY | | | | |
| WEDNESDAY | | | | |
| THURSDAY | | | | |
| FRIDAY | | | | |
| SATURDAY | | | | |
| TOTAL | | | | |

CERTIFIED CORRECT:

EMPLOYEE:

SUPERVISOR:

I certify that I have worked on the dates specified.

| | | | | | | | |
|--|--|--|--|--|--|--|--|
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