

**OTA - Level 1-B Fieldwork  
Bossier Parish Community College  
Student Evaluation Form**

Student Name:
Facility:
Fieldwork Educator's Name: # of Years Experience:
Fieldwork Population: (circle one) Infants/Child    Adults    Elders Fieldwork Area: (circle one) Physical Dysfunction    Mental Health    Pediatrics    Specialty_____

**To the Fieldwork Educator:** Please keep each of the following areas in mind as the student completes his/her fieldwork. Please complete this form and discuss your grading with the student on their last day of fieldwork. Comments are vital to student growth. Please document the reasoning for the grade you assign.

Please circle the number of the appropriate grade / score for each area using the following scale: 1 ----- 7 passing ----- 10 (average)

1. **Commitment to Learning:** The ability to self assess, self correct and self direct; identify needs and sources of learning; continually seek new knowledge and understanding.

**Examples-** asks appropriate questions, is consistently engaged, actively observing and enthusiastic about learning

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

2. **Interpersonal Skills:** Communicates effectively with patients, families, colleagues, other health care professionals and the community; deals effectively with cultural/ethnic diversity issues.

**Examples –** shows respect for others, easily and readily establishes rapport, works well with others

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

3. **Communication Skills:** Communicates effectively (speaking, body language, writing, listening) with a variety of audiences and purposes.

**Examples –** displays open and alert postures, maintains eye contact, actively listens

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

4. **Effective Use of Time and Resources:** Obtains the maximum benefit from a minimum investment of time and resources.

**Examples –** completes task within given time frame, takes initiative to remain productive throughout the day, mindful to not waste resources

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

5. **Use of constructed Feedback:** Seeks out and asks for feedback; uses and provides feedback to improve personal interaction.

**Examples –** takes initiative to ask for feedback and responds accordingly

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

6. **Problem Solving:** Recognize and define problems, considers options, implement solutions, and critiques outcome.  
**Example** – scheduling conflicts, absences, working with others in the setting

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

7. **Professional Behavior:** Exhibits appropriate professional conduct and represents the profession effectively.  
**Examples** – ability to handle personal problems/stress without it interfering with fieldwork duties, express empathy to client situations, arrives to fieldwork at specified time

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

8. **Professional Appearance:** Demonstrates appropriate professionalism in dress, hygiene, grooming, and alertness.  
**Examples** – adhere to facility dress code, hair and nails neat and they do not interfere with duties, gives full attention to situation at hand

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

9. **Responsibility:** Fulfills commitment and be accountable for actions and outcomes.  
**Examples** – dependable I carrying out given tasks without redirection, timely completion of assignments or group activities, owning up to and apologizing for mistakes and then taking steps to remedy the situation

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

10. **Safety Awareness:** Recognizes and responds to the safety needs of clients, self, and other disciplines working in the setting.  
**Examples** – noticing potential hazards in group or ax facilitation, keeping track of and safe handling of all media supplies, monitoring w/c or other equipment for problems, being aware of environment and need to remove all items that may lead to a potential fall or other injury

1	2	3	4	5	6	7	8	9	10
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**COMMENTS:**

11. **What suggestions or comments do you have for the course instructor or fieldwork coordinator to help improve the fieldwork experience?** **Examples-** appropriate objectives, time frame, student preparation

\_\_\_\_\_  
 Fieldwork Educator's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date